



Call for Applications Mobility a. y. 2024-2025: Double Degree (DD) Programs for Master's Degree in Management

This call is open to Luiss students enrolled in the 1st year of the Master's Degree in Management during the academic year 2023-2024.

Program	Destination	Major	Available Slots
<u>Fashion and Luxury Management with Skema Business School</u>	Sophia Antipolis, France	Luxury, Fashion and Made in Italy	5
<u>Innovation with Gothenburg University</u>	Gothenburg, Sweden	Entrepreneurship and Innovation	8
<u>International Management / HR Management with King's College London</u>	London, United Kingdom	International Management or Individual study plan	5
<u>Management with Nova School of Business and Economics</u>	Lisbon, Portugal	Entrepreneurship and Innovation or International Management	2
<u>Supply Chain Management with Tilburg University</u>	Tilburg, the Netherlands	Individual study plan	4
<u>Business Transformation with Paris Dauphine University</u>	Paris, France	International Management	5

Applications can be submitted from 8 January 2024 until 26 January 2024 at 5:00 PM

Application Deadline	By 26 January 2024 at 5.00 PM
Selection Results	By 26 February 2024
Confirmation of participation	Within one working day

1. General Rules

Selected students will have the possibility to attend courses at the partner university during the mobility and have the credits recognized on their Luiss career at the end of the second year. If compliant with both universities' rules and conditions, as for credits envisaged, attendance, deadlines, academic integrity, etc., participating students will receive two degrees, which will be issued according to each university's procedures.



Selected students will spend abroad the 2nd year of the Master’s Degree in Management, during the a. y 2024-2025 and will be registered at Luiss during their stay at the partner university. They will not be required to pay additional tuition fees at the partner university, but they will continue paying fees to Luiss. For the DD with King’s College London, selected students will be registered at Luiss during their time in London but will pay tuition fees only to the university they are attending.

All expenses related to the participation in the program, notably transport, accommodation and food, administrative expenses, costs associated with securing a visa, medical/health/accident insurance, books and personal expenses, will be borne by students. Furthermore, students must comply with all the regulations of both universities in order to obtain the two Degrees.

Selected students are required to read and understand the study plan and its rules. The study plan can be found in the webpage of each DD program (in pdf, towards the end of the webpage). Please refer to the table in page 1 of the present Call for Applications for the links to each webpage. The study plan and its rules are to be considered binding to the successful completion of the double degree program. Once selected, students are required to carefully read and sign the document “General Understanding on Mobility for Double Degrees and Structured Exchanges”. Exams passed at the partner university during the mobility period will be transferred to the Luiss career according to the DD study plan. It is not possible to request an official renounce of the grades registration.

Selected students for the programs with Skema Business School (French Campus), Nova School of Business and Economics, Tilburg University and Gothenburg University could receive an Erasmus+ grant, depending on the European Commission annual fund for Erasmus+. Further information will be available in Summer 2024.

While every effort will be made to provide students with complete, accurate and timely information, Luiss reserves the right to change, amend, modify or revoke the aforementioned program. Luiss is not responsible for any cancellation or modification due to events beyond its control. If the program is cancelled or modified for these reasons, Luiss will inform all interested students in a timely manner.

2. Requirements

Students will be able to participate only if they comply with the requirements listed in the summary in point 2.5 (“Summary of requirements by program”), respect the agreed timeframes, and have no pending administrative issues with Luiss.

2.1 Mandatory major

Specific DDs may be linked to a specific major. In order to take part in the DD, selected students are required to choose that specific major at the end of the first academic year, according to the rules for the



completion of the study plan.¹ The choice of the major takes place at the end of the first academic year, in the terms and deadlines established by the Luiss Student Office. The relevant majors for each DD are listed in the point 2.5 “Summary of requirements by program”.

2.2 Weighted average grade

The weighted average grade will be calculated based on the data available to the Student Office by 19 February 2024.

2.3 Exams

Students are required to pass all exams taught during the 1st semester and have the relevant grades registered by 19 February 2024.

Students are strongly encouraged to pass all exams taught during the 2nd semester, ahead of the mobility year (see 2.5 “Summary of requirements by program”).

For the DD with Skema Business School, it is mandatory to have taken and registered all exams of the first year by July 2024, ahead of the mobility program (see 2.5 “Summary of requirements by program”).

Please note that the Learning Innovation Activities are required to be completed by the end of the academic year 2023/2024.

2.4 Language requirements

2.4.1 English language

The language certificates cannot be older than two years from the start of the mobility (1 September 2024). Hence, we will consider as valid the English-language certificates listed at the point 2.5 that have been obtained from September 2022 onwards. Applicants must meet the requirements using a single test.

Please note that documents certifying the enrolment in the Master’s Degree in Management are not considered as an English certificate for the present call. Only certificates listed in the table at the point 2.5, section “English Language” will be accepted.

In case a Luiss student does not have an English language level issued by the Luiss Language Center (CLA) and does not hold one of the requested certificates, the student has also the possibility to take an

¹ More information: <https://graduate.luiss.it/en/page/student-services/guide-to-the-compilation-of-study-plans>



ad hoc, free of charge test at the Accademia Linguistica Trinity School di Roma (Via dei Mille, 35) by 16 January 2024. To register, please send an email to the CLA at cla@luiss.it (please cc the International Development Office at international@luiss.it) no later than 10 January 2024, at 1:00 PM. During the test the use of dictionary or other translation tools is not permitted.

During the registration process, students might opt for taking the test either in person at the Trinity School or online on the dedicated platform, with a final Skype interview for the oral assessment. Thus, students who have not a Skype account yet, are invited to create it in advance. For further information about the test and the language level as stated by Luiss please contact the CLA (cla@luiss.it) by January 10.

Students not eligible to take the ad hoc test mentioned above but interested in submitting a certificate issued by the Trinity School are allowed to do so but must note that this is a fee-paying assessment test, which shall be reserved autonomously by the student. The test can be taken at any moment before the application deadline. The test is available also for students holding other language certificates and/or a CLA language level.

2.4.2 French language for Paris Dauphine University

For the program with Paris Dauphine University, the French language should be equal to or above the B2 level (CEFR framework). The language certificate must be obtained and submitted to the International Development Office by July 2024, ahead of the mobility year (see point 2.5 “Summary of requirements by program”). All official language certificates are accepted, including the one released by the Luiss Language Center (CLA).

2.5 Summary of requirements by program

PROGRAM	MANDATORY LUISS MAJOR FOR THE DD	WEIGHTED AVERAGE GRADE	EXAMS	ENGLISH LANGUAGE	OTHER REQUIREMENTS
MANAGEMENT / NOVA SCHOOL OF BUSINESS AND ECONOMICS	Entrepreneurship and Innovation International Management	equal to or above 26/30 by 19 February 2024	By 19 February 2024: all exams of the 1 st semester must be taken and registered by this date	<ul style="list-style-type: none"> • TOEFL min. 75/120 IBT • IELTS min. 6.5 • Cambridge: CPE, CAE, FCE min. grade B • Duolingo min 110/160 • Accademia linguistica Trinity School di Roma: B2.4 level • Luiss University Language Center: B2.4 level • International Secondary School Diploma totally taught in English • Bachelor’s Degree totally taught in English 	



PROGRAM	MANDATORY LUISS MAJOR FOR THE DD	WEIGHTED AVERAGE GRADE	EXAMS	ENGLISH LANGUAGE	OTHER REQUIREMENTS
FASHION AND LUXURY MANAGEMENT / SKEMA BUSINESS SCHOOL	Luxury, Fashion and Made in Italy	equal to or above 26/30 by 19 February 2024	<p>By 19 February 2024: all exams of the 1st semester must be taken and registered by this date.</p> <p>By July 2024: all exams of the first and second semester must be taken and registered by end of July.</p>	<p>One of the following certificates:</p> <ul style="list-style-type: none"> • TOEFL min. 91 IBT / 570 ITP (Please note that TOEFL Special Home Edition is not accepted) • IELTS (Academic or Indicator) min. 6.5 • TOEIC min. 870 	Final grade for the Bachelor's Degree equal to or above 90/110 .
SUPPLY CHAIN MANAGEMENT / TILBURG UNIVERSITY	Individual study plan	equal to or above 26/30 by 19 February 2024	<p>By 19 February 2024: all exams of the 1st semester must be taken and registered by this date.</p>	<ul style="list-style-type: none"> • TOEFL min. 75/120 IBT • IELTS min. 6.5 • Cambridge: CPE, CAE, FCE min. grade B; • Duolingo min 110/160 • Accademia linguistica Trinity School di Roma: B2.4 level • Luiss University Language Center: B2.4 level • International Secondary School Diploma totally taught in English • Bachelor's Degree totally taught in English. 	
INNOVATION MANAGEMENT / GOTHENBURG UNIVERSITY	Entrepreneurship and Innovation	equal to or above 26/30 by 19 February 2024	<p>By 19 February 2024: all exams of the 1st semester must be taken and registered by this date. all courses in the 1st semester.</p>	<ul style="list-style-type: none"> • TOEFL min. 75/120 IBT • IELTS min. 6.5 • Cambridge: CPE, CAE, FCE min. grade B • Duolingo min 110/160 • Accademia linguistica Trinity School di Roma: B2.4 level • Luiss University Language Center: B2.4 level • International Secondary School Diploma totally taught in English • Bachelor's Degree totally taught in English 	



PROGRAM	MANDATORY LIUSS MAJOR FOR THE DD	WEIGHTED AVERAGE GRADE	EXAMS	ENGLISH LANGUAGE	OTHER REQUIREMENTS
INTERNATIONAL MANAGEMENT / HR MANAGEMENT / KING'S COLLEGE LONDON	International Management Individual study plan	equal to or above 28/30 by 19 February 2024	By 19 February 2024: all exams of the 1 st semester must be taken and registered by this date.	<ul style="list-style-type: none"> Cambridge Advanced Certificate: 185 overall; min. 176 in all skills Cambridge Certificate of Proficiency in English: 185 overall; min. 176 in all skills IELTS (Academic or Indicator): 7.0 overall; min. 6.5 in each skill Pearson Test of English (Academic): 69 overall; min. 62 in each communicative skill TOEFL (iBT or Home Edition): 100 overall; min. 25 in writing and 23 in each of the other skills Trinity College London Integrated Skills in English (ISE): Level III (ISEIII) with merit in each skill 	Final grade for the Bachelor's Degree equal to or above 108/110 .
BUSINESS TRANSFORMATION / PARIS DAUPHINE	International Management	equal to or above 26/30 by 19 February 2024	By 19th February 2024: all exams of the 1 st semester must be taken and registered by this date	<ul style="list-style-type: none"> TOEFL min. 75/120 IBT IELTS min. 6.5 Cambridge: CPE, CAE, FCE min. grade B Duolingo min 110/160 Accademica linguistica Trinity School di Roma: B2.4 level Luiss University Language Center: B2.4 level International Secondary School Diploma totally taught in English Bachelor's Degree totally taught in English 	<p>French language: equal to or above B2 level; certificate needs to be obtained by July 2024 (ahead of mobility year).</p> <p>Internship¹: 6 months of professional experience obtained by 30 September 2023. Certificate will be required.</p>

3. Specific Program Rules

3.1 DD in Fashion and Luxury Management with Skema

3.1.2 Internship or work experience

Selected students will need to spend a minimum of 4 months' work experience (both internship or paid work are valid). It needs to be in the field of luxury or fashion management and linked to the thesis macro-area.

¹ The professional experience, which includes internships, may have been completed also before the Master's Degree and must be certified and relevant to the study plan. In case of doubt, please contact the International Development Office (international@luiss.it).



3.1.3 Graduation at Luiss:

Please note that the earliest Luiss graduation session available for students taking part in this program will be the Autumn session in the a.y. 2024/2025, to accommodate the availability of the Transcripts of Records from Skema.

3.1.4 Exams at Luiss

Please note that for this Double Degree, all the students are required to register all first and second semester exams by July 2024.

3.2. DD in Supply Chain Management with Tilburg University

3.2.1 Graduation at Luiss

Please note that the first Luiss graduation session available for students taking part in this program may be in July (if possible) or in October/November, depending on the availability of the Transcripts of Records.

3.2.2 Special note on application restrictions

Non-EEA member state citizens may not have access to the full tuition waiver from Tilburg University. If you are applying as a non-EEA student, Luiss will need to consult Tilburg University to see whether Tilburg University will be able to receive the student without charging tuition fees or not.

3.3. DD in International Management or Human Resource Management and Organisational Analysis with King's College London

3.3.1 Available tracks at King's College London

During the application process, students will be required to specify which specialization or track they prefer to attend during the 2nd year at King's College London: International Management or Human Resource Management and Organisational Analysis. This preference is completely binding and cannot be changed after the application has been correctly submitted. This information must be indicated in the field "Notes" during the application process in the web self-service.



3.3.2 Fees

This program presents the “pay as you go” mode, therefore selected students pay tuition fees only at the university that they are attending (Luiss during first year, King’s College during the second year):

For the mobility in the a.y. 2024/2025, applicable tuition fees will be:

- International Management MSc: €35,240 (international status)
- Human Resource Management & Organisational Analysis MSc: €29,472 (international status)

3.1.3 Graduation at Luiss:

Please note that the earliest Luiss graduation session available for students taking part in this program will be the autumn session in the a.y. 2024/2025, to accommodate the availability of the Transcripts of Records from King’s College London.

3.3.5 Personal statement:

Applicants are required to provide a 500-word personal statement where it is stated how their own interests are linked to the programme. This statement should include the academic background, reasons for applying for this programme and what you hope to gain from it, including any relevant experience, strengths, ambitions or research interests. This document will be evaluated and not submitting good quality statement might cause the exclusion from this program.

3.4. DD in Business Transformation with Paris-Dauphine

3.4.1 Apprenticeship Track

During their mobility period, students will be enrolled in the Apprenticeship Track. As such, students will combine courses at the partner university with work in a firm. Apprenticeship is compulsory to obtain the Master’s Degree issued by Paris Dauphine. Though Paris Dauphine will provide substantial support, students are the sole responsible to secure an apprenticeship position. Selection procedures are autonomously conducted by the firms and both universities are not to be held responsible for failure to be hired for an apprenticeship. In such a case, selected students will be subsequently removed from the DD with Paris Dauphine and will spend their 2nd year of the Master’s Degree at Luiss, obtaining thus only the Luiss Master’s Degree in Management.

3.4.2 Graduation at Luiss

Due to the apprenticeship calendar, students taking part in this program will not be able to graduate at Luiss in the first available graduation session (summer session) and will be able to graduate only in the autumn session.



3.4.3 Selection results

The selection results are considered provisional until selected students:

- Complete all academic activities included in their study plan for the 1st year of the Master's Degree before the end of the summer exam session of the a. y. 2023/2024²;
- Participate in the placement event organized by Dauphine in Paris or online, depending on the arrangement, in May or June 2024³;
- Write and submit a preparatory thesis, coordinated by a Luiss professor, by April 2024 (further information will be provided after the selection process);
- Achieve the requirements related to French language proficiency and professional experience listed at the point 2.4.2 and 2.5.

Students with French education or background are encouraged to apply to the Double Degree through Paris Dauphine. Their applications will be evaluated on a case-by-case basis by Paris Dauphine and Luiss.

3.4. DD in Management with Nova University

3.5.1. Special note

To guarantee transparency in the admission processes, students are not allowed to apply to a Double Degree Program with Nova SBE if they have also applied directly for a MSc's Program at Nova SBE and were rejected.

3.5.2. Graduation at Luiss

Please note that the first Luiss graduation session available for students taking part in this program is in October/November.

4. Application procedure

Applications can be submitted from 8 to 26 January 2024 at 5:00 pm. To apply, students must complete the application form and upload the required attachments in the web self-service area of the Luiss

² Depending on the enrollment calendar at Dauphine, students might not be able to make use of the whole exam session. Selected students are required to check these constraints with the International Development Office.

³ Final date will be communicated in due time by the International Development Office.



website.⁴ Only applications accompanied by all documentation and received by the application deadline will be considered. Students are encouraged to apply well in advance of the application deadline.

In case of doubt about the documents to upload or to get further information about the requested documents, students are invited to contact the International Development Office (international@luiss.it) before the application deadline.

Furthermore, students that might require compensatory tools or dispensatory measures during the mobility are invited to get in contact with the International Development Office at international@luiss.it before applying to the program, in order to get more information on the special provisions guaranteed in the selected destinations.

4.1 Compatibility among DD Programs

Eligible students are allowed to apply for up to four (4) DD Programs among those included in this Call for Applications and will rank the programs according to their preferences at the moment of application. Please note that this preference is completely binding and cannot be changed after the application has been correctly submitted.

Students will be selected for only one DD within their list of preferences and will be removed from the selection procedures of the other DD programs.

Students who are not selected for any DD can remain in the waiting list of more than one DD. If they are recalled from the waiting list of any program (regardless of their preference) and they confirm their participation, they will be subsequently removed from the other waiting lists.

Refusal or missing confirmation of the DD selection implies the official withdrawal from all the DD programs in this call.

Students who have already been selected for a DD during the final year of the Bachelor's degree cannot apply to these programs.

4.2 Compatibility with the International Student Exchange program

Eligible students are allowed to apply for these programs and for the International Student Exchange programs.

⁴ Students are required to carefully read the "Application Instructions" published in the program webpage.



Students applying to both Calls who will be selected for a DD must confirm their participation to the DD within the established deadline, as detailed in paragraph 8. “Acceptance”.

If selected students confirm their participation to the DD, they will be automatically excluded from the selection for the International Student Exchange program and will be removed from the candidates list.

If selected students do not confirm their participation to the DD according to the rules explained in paragraph 8. “Acceptance”, they will remain eligible for the International Student Exchange program.

4.3 Attachments requested in the application

Please note that the application must be completed through the web self-service. You are required to follow the Application Instructions which are uploaded in the Useful Documents section of the webpage of each program.

To be considered, the attachments must be in English and in PDF, readable, scanned (not photographed), named as follows:

DOCUMENT_SURNAME_DDPROGRAM (e. g.: PASSPORT_ROSSI_DDMANAGEMENT)

4.3.1 List of the Attachments:

1. English Language Certificate.
2. Curriculum Vitae (in English).
3. ID Card or Passport, depending on the entry requirement for the selected destination⁵.
4. A motivation letter in English using the template provided by the International Development Office. The template can be found in the “**useful documents**” section of every program web page. The document is prepared in the form of guidelines, considering the specific content required for selection. You are required to state the reasons for applying to the programme for each desired destination. Once completed, the motivational letter must be uploaded on Web Self Service as a pdf file.
5. Bachelor’s Degree diploma, including the final grade (mandatory for DD with King’s College London and Skema, if applicable for the other programs).
6. Transcript of records in English (mandatory for DD with King’s College London, if applicable for the other programs).
7. Transcript of Records during mobility program (if applicable).

⁵ The passport should be submitted by the application deadline. In case of need to renew it, the passport can be submitted via email to international@luiss.it no later than March 15. Students who fail to do so will be excluded from the selection. Therefore, students who do not have a passport or whose passport is due to expire during the year 2025 are requested to apply for a new passport and make sure it will be issued in time.



8. Certificate of internship/traineeship abroad (if applicable; must state the duration of the internship, where it was done, and tasks covered).
9. Other certificates (optional)
10. Only for the DD with King's College London interested students will be required to submit a 500-word personal statement. The statement should include student's background, suitability for the programme, motivation to apply to the program, and what he/she will bring to the class. This document will be evaluated and not submitting a statement of good quality might lead to the exclusion from this program.

5. Selection

Eligible candidates will be ranked after the assessment of their academic performance and other relevant criteria, as reported in the table below. The academic performance will be calculated on the data available to the Student Office by 19 February 2024. Candidates are responsible to check its accuracy in due time.

Criterion	Percentage	Details
Weighted GPA	40%	Starting from the minimum valid grade (18/30) .
Registered ECTS credits	28%	The academic score will take under consideration all registered credits valid towards one's degree (excluding internships). Credits must be registered by 19 February 2024 . Please note that additional courses (corsi liberi) will not be taken into consideration
English language level	20%	To be calculated according to 6 levels (from A1 to C2) of the CEFR standard
Bachelor's Degree final grade	8%	Starting from 100 and up to 110 cum laude
Registered ECTS credits for Internship	2%	Credits registered in the current academic records for internship
International experience	2%	To be considered in the following cases: University in-person or virtual mobility program abroad, for at least one semester Having attended a Bachelor's Degree out of their home countries. Internship/traineeship abroad, for at least 150 hours (certificate required).

5.1 English language proficiency

The English language proficiency will be assessed according to the following table:

Language levels	Cambridge	IELTS	TOEFL IBT	Duolingo	Other
C2.2, C2.1	CPE, CAE grade A	9 - 8.5 - 8	120 - 110	160 - 145	



C1.3, C1.2, C1.1	CAE grade B, C FCE First B2 grade A	7.5 - 7	109 – 91	140 - 125	Bachelor's degree totally taught in English International Secondary School Diploma totally taught in English
B2.4	FCE First B2 grade B	6.5	90 – 75	120 – 110	

5.2 International experience

Only one international experience will be taken into consideration for the academic performance score purposes. The international experience will be assessed through the following documents:

- Transcript of Records of the exams taken abroad or a certificate issued by the host University concerning the study experience abroad;
- Certificate of internship/traineeship abroad, registered by a University Career Service, demonstrating at least 150 working hours. Certificates other than those officially registered by the University Career Service might be submitted to the International Development Office, who reserves the right to consider them.

5.3 Bachelor's Degree final grade

Regarding the Bachelor's Degree final grade, the score will be calculated proportionally to the final grade, from a minimum grade of 100/110 up to a maximum of 110 cum laude.

5.4 Ex aequo

In case of ex aequo, curriculum vitae, personal statement, and knowledge of other languages will be considered. The students may be requested to send documents proving their experiences as declared in the CV.

6. Communication of results

In compliance with current provisions on personal data protection, rankings will not be published. Students will be informed of the result of their own application only. Information such as other candidates' position in the ranking will not be disclosed. Selected students will receive the communication via-email by 26 February 2024 (date may be subject to change) on their Luiss student e-mail account. Thus, students are strongly invited to check their Luiss email account every day while the selections are ongoing.

Please note that once the student is selected for the Double Degree, the student will be responsible for enrolling in the applicable major.



7. Acceptance

Selected students will be required to confirm their acceptance through written notification within one working day from the notification of results.

In case of refusal or missing notification by the deadline, the following candidate in the waiting list will be recalled. Recalled students will be required to confirm their participation by written notice within one working day.

Every refusal received after the established deadline will be transferred to the Deputy Rector for Master's Degrees Programs who will evaluate its motivations with the Dean of the Graduate School and the Director of Academic Services & Global Learning, and will inform the Graduation Commission of those refusals deemed not properly motivated.

8. Additional points

The participation and successful completion of a DD program will provide additional points to the Final Grade of the Master's Degree, according to [Luiss rules](#).

9. Useful contacts

9.1 For generic queries:

International Development Office
email: international@luiss.it

9.2 For program related queries:

Program	Contact person	Email Address	Telephone Number
Fashion and Luxury Management with Skema Business School	Laura Bernaola Picca	lbernaolapicca@luiss.it	+39 06 85225471
Innovation with Gothenburg University	Manfredi Mineo	mmineo@luiss.it	+39 06 85225685
International Management / HR Management with King's College London	Meri Kazazi	mkazazi@luiss.it	+39 06 85225939
Management with Nova School of Business and Economics	Nicla Scaglione	nscaglione@luiss.it	+39 06 85225409
Supply Chain Management with Tilburg University	Laura Bernaola Picca	lbernaolapicca@luiss.it	+39 06 85225471
Business Transformation with Paris Dauphine University	Cristiano Rimessi	crimessi@luiss.it	+39 06 85225592

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