



Call for Applications Mobility a. y. 2024/2025: Double Degree Programs (DD) for Politics, Philosophy and Economics (PPE)

This call is open to Luiss students enrolled in the 2nd year of the Bachelor's Degree Politics, Philosophy and Economics (PPE) during the academic year 2023-2024.

Program	Destination	Available Slots
<u>Politics, Philosophy and Economics with Sciences Po Bordeaux (SPB)</u>	Bordeaux, France	7
<u>Politics, Philosophy and Economics with Victoria University of Wellington (VUW)</u>	Wellington, New Zealand	3

Applications can be submitted from 8 January 2024 until 26 January 2024 at 5:00 PM

Application Deadline	By 26 January 2024 at 5.00 PM
Selection Results	By 26 February 2024
Confirmation of participation	Within one working day

1. General Rules

Selected students will have the possibility to attend courses at the partner university during the mobility and have the credits recognized on their Luiss career at the end of the third year. If compliant with both universities' rules and conditions, as for credits envisaged, attendance, deadlines, academic integrity, etc., participating students will receive two degrees, which will be issued according to each university's procedures.

Selected students will spend abroad the 3rd year of the Bachelor's Degree in Politics, Philosophy and Economics, during the a.y. 2024/2025 and will be registered at Luiss during their stay at the partner university. They will not be required to pay additional tuition fees at the partner university, but they will continue paying fees to Luiss.

All expenses related to the participation in the program, notably transport, accommodation and food, administrative expenses, costs associated with securing a visa, medical/health/accident insurance, books and personal expenses, will be borne by students. Furthermore, students must comply with all the regulations of both universities in order to obtain the two Degrees.

Selected students are required to read and understand the study plan and its rules. The study plan can be found in the webpage of each DD program (in pdf, towards the end of the webpage). Please refer to the table in page 1 of the present Call for Applications for the links to each webpage. The study plan and its rules are to be considered binding to the successful completion of the double degree program. Once selected, students are required to carefully read and sign the document “General Understanding on Mobility for Double Degrees and Structured Exchanges”. Exams passed at the partner university during the mobility period will be transferred to the Luiss career according to the DD study plan. It is not possible to request an official renounce of the grades registration.

Students taking part to this program could receive an Erasmus+ grant, depending on the European Commission annual fund for Erasmus+. Further information will be available in Summer 2024.

While every effort will be made to provide students with complete, accurate and timely information, Luiss reserves the right to change, amend, modify or revoke the aforementioned program. Luiss is not responsible for any cancellation or modification due to events beyond its control. If the program is cancelled or modified for these reasons, Luiss will inform all interested students in a timely manner.

2. Requirements

Students will be able to participate only if they comply with the requirements listed in the summary in point 2.4 (“Summary of requirements by program”), respect the agreed timeframes and have no pending administrative issues with Luiss.

2.1 Weighted average grade

The weighted average grade will be calculated based on the data available to the Student Office by 19 February 2024.

2.2 Exams

Students must have the required credits registered by 19th February 2024.

Students are strongly encouraged to pass all exams taught during the 1st and 2nd year, ahead of the mobility year.

2.3 English Language requirements

The English-language certificates must not be older than two years from the start of the mobility (1 September 2024). Hence, we will consider as valid the English-language certificates listed at the point

2.4 that have been obtained from September 2022 onwards. Applicants must meet the requirements using a single test.

Please note that documents certifying the enrolment in the Bachelor's Degree in PPE are not considered as an English certificate for the present call. Only certificates listed in the table at the point 2.4, "English Language" will be accepted.

In case a Luiss student does not have an English language level issued by the Luiss Language Center (CLA) and does not hold one of the requested certificates, the student has also the possibility to take an ad hoc, free of charge test at the Accademia Linguistica Trinity School di Roma (Via dei Mille, 35) by 16 January 2024. To register, please send an email to the CLA at cla@luiss.it (please cc the International Development Office at international@luiss.it) no later than 10 January 2024, at 1:00 PM. During the test the use of dictionary or other translation tools is not permitted.

During the registration process, students might opt for taking the test either in person at the Trinity School or online on the dedicated platform, with a final Skype interview for the oral assessment. Thus, students who have not a Skype account yet, are invited to create it in advance. For further information about the test and the language level as stated by Luiss please contact the CLA cla@luiss.it by January 10.

Students not eligible to take the ad hoc test mentioned above but interested in submitting a certificate issued by the Trinity School are allowed to do so but must note that this is a fee-paying assessment test, which shall be reserved autonomously by the student. The test can be taken at any moment before the application deadline. The test is available also for students holding other language certificates and/or a CLA language level.



2.4 Summary of requirements by program

PROGRAM	WEIGHTED AVERAGE GRADE	EXAMS	ENGLISH LANGUAGE
PPE WITH SCIENCES PO BORDEAUX	equal to or above 27/30 by 19th February 2024	at least 67 credits by 19th February 2024	<ul style="list-style-type: none"> • TOEFL min. 91/120 IBT • IELTS min 7 • Duolingo min. 125 • Cambridge: CPE, CAE, FCE min. grade A • Accademica linguistica Trinity School di Roma: C1 level • Luiss University Language Center: C1 level • International Secondary School Diploma totally taught in English
PPE WITH VICTORIA UNIVERSITY OF WELLINGTON	equal to or above 27/30 by 19th February 2024	at least 67 credits by 19th February 2024	<ul style="list-style-type: none"> • TOEFL min. 91/120 IBT • IELTS min 7 • Duolingo min. 125 • Cambridge: CPE, CAE, FCE min. grade A • Accademica linguistica Trinity School di Roma: C1 level • Luiss University Language Center: C1 level • International Secondary School Diploma totally taught in English

3. Specific Program Rules

3.1 Sciences Po Bordeaux

As stated in the study plan, students are required to study French during their 3rd year at SPB, or Italian for non-Italian students.

Students who are already proficient in both French and Italian language should study a third language as part of their degree. Should students not have a third language in their degree upon selection, they should start a new language course from the second semester of their second year at Luiss, according to the language courses available at both the Partner university and Luiss. These applications will be evaluated on a case-by-case basis by Sciences Po Bordeaux and Luiss.

4. Application procedure

Applications can be submitted from 8 to 26 January 2024 at 5:00 pm. To apply, students must complete the application form and upload the required attachments in the web self-service area of the Luiss website¹. Only applications accompanied by all documentation and received by the application deadline will be considered. Students are encouraged to apply well in advance of the application deadline.

In case of doubts about the documents to upload or to get further information about the requested documents, students are invited to contact the International Development Office (international@luiss.it) before the application deadline.

Furthermore, students that might require compensatory tools or dispensatory measures during the mobility are invited to get in contact with the International Development Office (international@luiss.it) before applying to the program, in order to get more information on the special provisions guaranteed in the selected destinations.

4.1 Compatibility among DD Programs

Eligible students are allowed to apply to both DD Programs included in this Call for Applications and will rank the programs according to their preferences at the moment of application. Please note that this preference is completely binding and cannot be changed after the application has been correctly submitted.

Students will be selected for only one DD within their list of preferences and will be removed from the selection procedures of the other DD program.

Students who are not selected for any DD can remain on the waiting list of more than one DD. If they are recalled from the waiting list of any program (regardless of their preference) and they confirm their participation, they will be subsequently removed from the other waiting lists.

Refusal or missing confirmation of the DD selection implies the official withdrawal from all the DD programs in this call.

4.2 Compatibility with the Structured Exchange Programs

Students who are taking part to one of the Structured Exchange Programs in PPE during the 2nd are not allowed to apply for this Call for Applications.

¹ Students are required to carefully read the Application Instructions published in the program webpage.



4.3 Compatibility with the International Student Exchange program

Eligible students are allowed to apply to these programs and the International Student Exchange program.

Students applying to both Calls who will be selected for a DD must confirm their participation to the DD within the established deadline as detailed in paragraph “7. Acceptance”.

If selected students confirm their participation to the DD, they will be automatically excluded from the selection for the International Student Exchange program and will be removed from the candidates list.

If selected students do not confirm their participation to the DD according to the rules explained in paragraph “7. Acceptance”, they will remain eligible for the International Student Exchange program.

4.4 Attachments requested in the online application

Please note that the application must be completed through the web self-service. You are required to follow the Application Instructions which are uploaded in the Useful Documents section of the webpage of each program.

To be considered, the attachments must be in English and in PDF, readable, scanned (not photographed), named as follows:

DOCUMENT_SURNAME_DDPROGRAM (e. g.: ID_ROSSI_SPBPPE)

4.4.1 List of the Attachments:

1. English Language Certificate.
2. Curriculum Vitae (in English).
3. ID Card or Passport, depending on the entry requirement for the selected destination².
4. A motivation letter in English using the template provided by the International Development Office. The template can be found in the “**useful documents**” section of every program web page. The document is prepared in the form of guidelines, considering the specific content required for selection. You are required to state the reasons for applying to the programme for each desired destination. Once completed, the motivational letter must be uploaded on Web Self Service as a pdf file.
5. French language certificate for Science Po Bordeaux, if applicable.
6. Other certificates (optional).

²The passport should be submitted by the application deadline. In case of need to renew it, the passport can be submitted via email to international@luiss.it no later than March 15. Students who fail to do so will be excluded from the selection. Therefore, students who do not have a passport or whose passport is due to expire during the year 2025 are requested to apply for a new passport and make sure it will be issued in time.

5. Selection

Eligible candidates will be ranked after the assessment of their academic performance and other relevant criteria, as reported in the tables below. The academic performance will be calculated on the data available to the Student Office by 19 February 2024. Candidates are responsible to check its accuracy in due time.

DD in PPE with Sciences Po Bordeaux

Criterion	Percentage	Details
Registered ECTS credits	55%	The academic score will take under consideration all registered credits valid towards one's degree. Credits must be registered by 19 February 2024 . Please note that additional courses (corsi liberi) will not be taken into consideration
Weighted GPA	35%	Starting from the minimum valid grade (18/30)
English language level	6%	To be calculated according to 6 levels (from A1 to C2) of the CEFR standard
French language level	4%	To be calculated according to 6 levels (from A1 to C2) of the CEFR standard

DD in PPE with Victoria University of Wellington

Criterion	Percentage	Details
Registered ECTS credits	55%	The academic score will take under consideration all registered credits valid towards one's degree. Credits must be registered by 19 February 2024 . Please note that additional courses (corsi liberi) will not be taken into consideration
Weighted GPA	35%	Starting from the minimum valid grade (18/30)
English language level	10%	To be calculated according to 6 levels (from A1 to C2) of the CEFR standard

5.1 English language proficiency

The English language proficiency will be assessed according to the following table:

Language levels	Cambridge	IELTS	TOEFL IBT	Duolingo	Other
C2.2, C2.1	CPE, CAE grade A	9 - 8.5 - 8	120 - 110	160 - 145	
C1.3, C1.2, C1.1	CAE grade B, C FCE First B2 grade A	7.5 - 7	109 - 91	140 - 125	Bachelor's degree or International Secondary School Diploma totally taught in English

5.2 French language for Sciences Po Bordeaux

Only French language level certified by any University or Private Language School will be taken into consideration. Luiss reserves the right to check the validity of the submitted certificates. The score associated with this criterion will be assigned according to the CEFR levels which should be stated in the certificate.

5.3 Ex aequo

In case of ex aequo, curriculum vitae, personal statement, and knowledge of other languages will be considered. The students may be requested to send documents proving their experiences as declared in the CV.

6. Communication of results

In compliance with current provisions on personal data protection, rankings will not be published. Students will be informed of the result of their own application only. Information such as other candidates' position in the ranking will not be disclosed.

Selected students will receive the communication via-email by 26 February 2024 (date may be subject to change) on their Luiss student e-mail account. Thus, students are strongly invited to check their Luiss email account every day while the selections are ongoing.

7. Acceptance

Selected students will be required to confirm their acceptance through written notification within one working day from the communication of results.

In case of refusal or missing notification by the deadline, the following candidate in the waiting list will be recalled. Recalled students will be required to confirm their participation by written notice within one working day.

Every refusal received after the established deadline will be transferred to the Deputy Rector for Bachelor's Degrees Programs who will evaluate its motivations with the Dean of the Undergraduate School and the Director of Academic Services & Global Learning, and will inform the Graduation Commission of those refusals deemed not properly motivated.

8. Additional points

The participation and successful completion of a DD program will provide additional points to the Final Grade of the Bachelor's Degree, according to [Luiss rules](#).



9. Useful contacts

9.1 For generic queries:

International Development Office
 email: international@luiss.it

9.2 For program related queries:

Program	Contact person	Email and number
<u>Politics, Philosophy and Economics with Sciences Po Bordeaux (SPB)</u>	Laura Bernaola Picca	lbernaolapicca@luiss.it +39 06 85225471
<u>Politics, Philosophy and Economics with Victoria University of Wellington (VUW)</u>	Elena Salemi	esalemi@luiss.it +39 06 85225954

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