



# **Bylaws of Luiss Institute for European Analysis and Policy**

(Approved by Luiss University's Executive Committee at its meeting of 30 March 2023  
and modified by Executive Committee at its meeting of 4 May 2023)



## TITLE I

### **Luiss Institute for European Analysis and Policy Aims and Activities**

#### **Article 1**

##### **Scope of Application**

These Bylaws govern the purposes, activities, and organization of Luiss Institute for European Analysis and Policy (LEAP), created from the transformation of Luiss University's School of European Political Economy (SEP), resolved by the University's Board of Directors at its meeting of 4 December 2022.

#### **Article 2**

##### **Purpose**

LEAP has as its purpose policy-oriented and funded research activities in the areas specified hereunder, by way of example, including in support of the University's Post-Graduate Schools' post-graduate education activities.

The areas in which LEAP aims to operate through policy proposals and policy-oriented research are:

- monetary policies, public finance, structure and regulation of the financial system (European economic governance)
- industrial policy; sustainable development and digital transition

#### **Article 3**

##### **Luiss Institute for European Analysis and Policy Activities**

LEAP produces working papers and policy briefs as well as promotes public engagement initiatives and other forms of dissemination of research in the above areas. LEAP also aims to be included in the rankings of top think tanks worldwide.

LEAP will have the ability to source external funds on projects related to its sphere of operation and in coordination with the directions given by the Academic Board and the Advisory Board, informing the University's Vice Rector with responsibility for Post-Graduate Coordination, the University's Vice Rector for Research and the Deans of the University's Post-Graduate Schools.

## TITLE II

### **Organization and Functioning**

#### **Article 4**

##### **Luiss Institute for European Analysis and Policy Governance**

LEAP's governance is structured as follows:

- the President
- the Dean
- the Management Committee (*Comitato Direttivo*)
- the Academic Board (*Consiglio Scientifico*)
- the Advisory Board



## **Article 5 The President**

The President, appointed by the University's Board of Directors acting on a proposal from the University's President, holds office for three years and may be reappointed.

## **Article 6 The Dean**

The Dean, appointed by the University's Board of Directors acting on a proposal from the University's Rector, after consultation with the University's General Manager and the Deans of the University's Post-Graduate Schools, is chosen from among the University's tenured professors.

The appointment is for three years and may be renewed for one term only. The Dean may not hold any other non-teaching institutional positions within the University.

The Dean:

- coordinates LEAP's applied research activities in support of the advanced education activities of the Post-Graduate Schools;
- is equated for all purposes with the Deans of the Post-Graduate Schools, thus participating – as a full member – in meetings of the Academic Senate and may be invited to meetings of the University's Board of Directors in cases where issues concerning LEAP are on the agenda of the meeting;
- proposes LEAP's strategic plan and annual budget based on input from the Academic Board and the Advisory Board for approval by the University's Executive Committee;
- represents LEAP nationally and internationally and in non-economic agreements with outside bodies;
- directs and oversees the smooth operation of LEAP in accordance with the University's regulations.

## **Article 7 The Management Committee**

The Management Committee, chaired by the Dean, is the collegial body responsible for managing LEAP. Its members are:

- the Dean;
- the president of LEAP;
- the coordinators of the 2 research areas mentioned in Article 2, appointed by the Dean.

## **Article 8 The Academic Board**

The Academic Board is composed of scholars who are experts in LEAP's fields of expertise.

The activities of the Academic Board are coordinated by its Chairperson.

The Chairperson and the members of the Academic Board are appointed by the University's Board of Directors acting on a proposal from the University's Rector. They hold office for three years and may be reappointed.

The members of the LEAP Management Committee also serve on the Academic Board.

The Academic Board:

- contributes, together with the Advisory Board, to establishing the guidelines for LEAP's strategic plan



through opinions and proposals;

- assesses implementation of the annual of the annual program of funded research activities;
- promotes LEAP at national and international institutions, associations and enterprises, and in the media;
- identifies new areas of applied research to support the advanced education activities of the Post-Graduate Schools;
- guarantees LEAP's independence.

The functions of Secretary to the Academic Board are performed by the Dean of LEAP.

The University's Rector, Vice Rector for Research, Vice Rector with responsibility for Post-Graduate Coordination and General Manager or their representatives are invited to the meetings of the Academic Board.

The Deans of the Post-Graduate Schools and the Heads of Departments at the University may also be invited to attend meetings.

The Academic Board meets at least twice a year. Meetings are convened by the Chairperson or at the behest of one third of the Academic Board's members.

## **Article 9 The Advisory Board**

The Advisory Board consists of up to 15 entrepreneurs and managers of major Italian companies (corporate members), the Heads of Luiss Departments and top representatives of Italian public institutions, appointed by the University's Executive Committee acting on a proposal from the President of LEAP.

The members of the LEAP Management Committee also serve on the Advisory Board.

The Advisory Board:

- contributes, together with the Academic Board, to establishing the guidelines for LEAP's strategic plan through opinions and proposals;
- identifies LEAP strategic policy themes;
- develops shared positions to support Italian and European decision-making processes, including through producing position papers;
- supports LEAP in funding activities for its applied research initiatives;
- develops proposals for the promotion of LEAP and its activities.

The University's Rector, Vice Rector for Research, Vice Rector with responsibility for Post-Graduate Coordination and General Manager or their representatives are invited to the meetings of the Advisory Board.

The Deans of the Post-Graduate Schools may also be invited to attend meetings.

The Advisory Board is convened and coordinated by the President of LEAP and meets at least twice a year. The functions of Secretary to the Advisory Board are performed by the Dean of LEAP.

Corporate members of the Advisory Board are required to pay an annual membership fee.



## **Article 10 Transitional Provisions**

The education activities of the University's School of European Political Economy, ongoing as at 31 December 2022, may be assigned to individual Post-Graduate Schools to ensure the continuity of those activities from a teaching and administrative standpoint in accordance with the University's regulations. In this case, a percentage set on the basis of the income statement of the said education activities will be allocated to support funded research activities on foot of a resolution adopted by the University's Executive Committee.

## **Article 11 Final Provisions**

For any matters not governed by these Bylaws, reference is to be made to the University's Statutes and regulations.